

Courses- Description:

P.A.502 Public Administration : Theory and Practice :

An analytical study and critical examination of the theoretical and practical issues in Public Administration. The course explores the development of thought with respect to the organization and management of Public Administration in contemporary societies, and their relation to the political , social and economic circumstances, with special emphasis on these implications for developing countries.

P.A. 526 Research Methods and Procedures :

An Advanced course in research methodology in the social sciences. Special emphasis will be placed on the preparation of research projects and the theoretical and practical issues involved in this process.

Q.M. 537 Statistical Methods in Hospital Administration :

- ***Comparison of two means (small samples).***
- ***Inference about the population variance.***
- ***Variance ration test.***
- ***Comparison of several groups.***
- ***Analysis of frequency : Chi-square test of independence.***
- ***The planning of statistical investigation.***
- ***Transformation of data.***
- ***Some scaling methods in attitude measurement.***

P.A. 522 Administrative Behavior :

A critical analysis of the behavior of individuals and groups in the public organization with special emphasis on the contemporary contributions of the behavioral sciences. The course aims at familiarizing the student with the literature in this field and at behavioral modification and public organizations.

P.A.523 Human Resources Administration :

This course is divided into two parts :

- 1. The first part is a critical comparative examination of the theoretical and practical issues of public personnel administration.**
- 2. The second part involves research project dealing with various aspects of Civil Service Administration in the Kingdom and the gulf states and aiming at identifying the needs and problems in this field and exploring alternative ways of dealing with them.**

P.A. 525 Organizational Development :

A study of the process of planned innovations and change in the public organization. The course surveys the various theories and alternative methods pertaining to this process with special emphasis on the development of the human resources to enable the organization to continuously adapt to changing circumstances and to successfully meet new challenges.

P.A. 562 The Budgetary Process :

An exploration of the budget as a tool of planning, management and control. The course analyses the process of preparing and implementing government budgets, and the various forms of budgeting and their theoretical and practical implications, with special emphasis on the issues and problems facing the budgetary process in developing counties in general and in the Kingdom in particular.

P.A. 547 Management Information Systems :

An exploration of the important of management information systems in the planning and formulation of policies and in the management and control of public organizations. Particular emphasis is given to computer based systems and their organizational and behavioral impact on the processes of decision making and organizational change.

P.A. 535 Program Planning and Evaluation :

A study of the process of program planning and evaluation, including the procedures used for determining long range and short range public program. The course also covers and analysis of the obstacles and problems facing

program planning in public agencies in general and in developing countries in particular, as well as some of the techniques used to measure the effectiveness and efficiency of public programs.

P.A.534 Decision Making and Policy Analysis :

A study of the various theories and approaches pertaining to the decision-making process in public organizations and of the techniques used by policy analysts in the study and evaluation of public policies. The course covers decision-making in large complex organization and under conditions of uncertainty, and explores the decision making process in Saudi Public Organizations through field research and case studies.

P.A. 581 Graduate Seminar in Public Administration :

This Course deals with selected issues and problems in Public Administration . Students are expected to make class presentation based on in depth exploration of the literature and research dealing with these issues.

P.A. 561 Organization Theory :

A critical comparative of organization theory with special emphasis on contemporary theories. The course involves a good deal of directed readings and oral reports by the students.

P.A. 600 Thesis :

This course aims to train the student as how apply his theoretical study into practice in research methods through design and to write his thesis in Arabic in come areas of public administration in the Kingdom. The student works under the supervision of faculty member and there should be a committee composed of three faculty members for the defence and evaluation of his thesis.