

Principles of Publications and Support for the Researches of Faculty Members

The scientific board has agreed in his 21st meeting for the school year 1407/1408 H held on 2 Shaban 1408 on the researches publications principles, in which the research centers shall not publish any scientific research until it is arbitrated according to the scientific publications principles set by the scientific board in the research centers of the university. The researches publications principles are as follows:

1. The publications is limited in these centers for what never had been published before and adjudicated inside and outside the kingdom based on the request of the researcher and the researchers.
2. The scientific project proposed for publishing will be displayed through these centers to the board of directors for the concerned center to verify that the terms of the scientific research are applied and that is clear of religious imbecility and that it is not contradictive to the regulation and customs of the country.
3. Upon the contentment of the board of directors of the purpose for publishing the research, the board of directors will consign the research to two specialists; in which they must possess a level not less than assistant professors, one whom is from outside the university to scientifically evaluate the work and decide the validity of publication according to the principle of publications set by the scientific board in the university.
4. The board shall review the evaluation of the two arbitrators, if there is a disagreement or considerable contrast between them, the board has the right to refer the work to a third arbitrator to favor between them.
5. If the board is unconvinced of the purpose of publishing the scientific work; according to the reports of the arbitrators, the board will declare his decline of publication of the work.
6. If the publisher/publishers desire to withdraw the work submitted to the research center when consigned to the arbitrators, the publisher/publishers will endure the expenses allocated for arbitrating the work.
7. Upon the approval of the board of directors on the principle of publication; in light of the studies done on the evaluations of the arbitrators, and it shows that there are remarks that requires the work to be revised or modified, it will hand the report – without mentioning the name of the arbitrators- to the researcher to execute the remarks.
8. The researcher or the lead researcher, in case of multiple researchers, has the right to object on some or all of the remarks made by the arbitrators with explanation to his/her

objection. Afterwards, the objection will be forwarded to the board of directors of the center to study the subject to make the appropriate decision.

9. After examining the results of the reviews of researcher or lead researcher, in case of multiple researchers, on the remarks made by the arbitrators or the conviction of the board of directors of uselessness to do so, the board will pass the approval to publish the scientific work and the director of the center will execute it.
10. The center will reserve the complete file of the scientific work before and after modification, the arbitrators' reports, the modifications done on the research, and any related correspondence.
11. The rewards for arbitrating researches and books published by the research center in the university as follows:
 - a. SAR 2,500 for arbitrating researches of more than 100 pages.
 - b. SAR 1,500 for arbitrating researches of more than 50 pages. To compensate according to the efforts given in the arbitration process.
12. The university will reserve the copy and the publishing right - assigned by the system or the decision of the scientific board for publishing – for five years from the date of approval to publish that will be passed from the board of directors. It is prohibited to publish, in any form, outside the university during this period.
13. The copies of the research that the research center will agree to publish should not exceed two thousand copy, and not less than five hundred copy, unless it is limitedly used, or the board of directors sees otherwise.
14. The researcher will be granted 10% of the total copies agreed to be published by the research center. It is completely prohibited to put the research for sale during the five years mentioned in article 12 of this principle.
15. The researcher/researchers can provide the work submitted to the research center and was approved for publication among the minimum requirement for promotion for all levels in accordance to the promotion stated at king Saud University.
16. These principles are valid on all the scientific work that has not finished for publishing from the date of applying these principles.

These principle will be applied from 10/9/1408H