

Maharashtra Knowledge Corporation Limited

Employee Profile



1. Personal Details:

Title: Mr. / Mrs. / Miss. / Dr. Mr.

First Name: Shailesh Middle Name: Vasant Last Name: Ashtekar

Gender: Male

Date of Birth (dd/mm/yyyy): 11/03/1965 Age in Years: 42 Months: 7

Place of Birth: Pune State of Birth: Maharashtra Country of Birth: India

Blood Group: B rh +ve

Nationality: Indian

Mother Tongue: Marathi

Any other languages known (Please specify the name of the language and tick wherever applicable)

Sr. No	Name of Language	Understand	Speak	Read	Write
1	English	√	√	√	√
2	Hindi	√	√	√	√
3	Tamil	√	√	X	X
4	Gujarati	√	√	X	X
5	Konkani, Punjabi,	√	√	X	X

2. Address Details:

Address for correspondence:

Address: 5/2, Venus Co-operative Housing Society, Opp. Atlas Copco Ltd. Dapodi

City: Pune State: Maharashtra Country: India Pin/Zip: 411012

Permanent Address:

Address: 5/2, Venus Co-operative Housing Society, Opp. Atlas Copco Ltd. Dapodi

City: Pune State: Maharashtra Country: India Pin/Zip: 411012

3. Contact Details:Email 1: shally2k@yahoo.com Telephone 1:

Country Code	STD Code	Number
+91	020	27149053

Email 2: _____ Telephone 2:

Country Code	STD Code	Number

Cell Phone No.:

Country Code	Number
+91	9960630009 / 9960999937

Emergency Contact No.:

Country Code	STD Code	Number
+91		9960630009
+91	020	27149053

4. PAN No: ACWPA6828Q**5. Passport Details (If any):**

Passport No: F9988368

Place of issue: Dubai

Date of issue: 24/12/2006

Date of expiry: 23/12/2016

Issuing Authority: Republic of India ECR required: Yes/ No: If yes, please give details: No

6. Driving License Details (If any):

License No: 87-5424

Class (es) of vehicle: 2/4 wheeler

Place of issue: PCMC

Date of issue: 30/07/1987

Date of expiry: 10/03/2015

Whether you have International Driving License? : Yes / No

If Yes, Please mention your License No.: No

7. Disability Details:

Physical handicap (if any): Yes / No

Nature of disability (if applicable): Not Applicable

8. Family Details:

Marital Status: Married / Single : Married Date of Marriage (dd/mm/yyyy) (If applicable) : 25/11/1989

• Details of the spouse (if applicable):

Name of spouse: Manisha

Date of Birth (dd/mm/yyyy): 07/02/1967

Place of Residence: Pune. Address as above

Occupation: Service

• **Details of children (if applicable):**

Sr. No	Name of the Child	Gender	Date of birth (dd/mm/yyyy)	Place of Residence	Occupation
1	Mikhail	Male	05/10/1991	Pune	Student
2	Veeraj	Male	05/04/1995	Pune	Student
3					

• **Details of Parents:**

Name of Mother: Snehal

Date of Birth (dd/mm/yyyy): 05/04/1941

Place of Residence: Pune

Occupation: House wife

Is your mother fully dependent on you financially? Yes / No : YES

Name of Father: Vasant

Date of Birth (dd/mm/yyyy): 15 June 1936

Place of residence: Pune

Occupation: Retired

Is your father fully dependent on you financially? Yes / No : YES

9. Academic Records (Starting from Std. 10th):

Sr.No	Qualification	Name of the School / College / University	Place	Name of Board / University	Percentage	Grade	Month & Year of passing
1	SSC	Jai Hind High School	Pimpri - Pune	Pune	55	II	1979
2	HSC	Modern College	Pune	Pune	56	II	1982
3	B.Com	Symbiosis	Pune	Pune	57	II	1986
4							
5							

10. Certificate Courses (if any):

Sr. No	Name of the Certificate Course	Name of the Certifying Authority	Percentage	Grade	Month & Year Of Passing	Name of the sponsor (If any)
1	PGDCS	Datapro	79	Excellent	1996	Datapro Infoworld Ltd.
2	IELTS	British Council	--	7.5 out of 9	2003	Self
3	SOX Compliance	Emboss	--	A	2005	Emboss Technopreneurs Pvt. Ltd.
4	CIW Sales Specialist	Prosoft Inc - UK	--	Recognition	2000	Self

11. Computing Skills:

Sr. No	Technology	Details of Experience
1	Windows	Good – 12 + years
2	DOS	Good – 06 + years
3	Msoffice	Good – 12 + years
4	Languages	Good – 10 + years
5	Other Packages	Good – 12 + years

12. Work Experience, if any, before joining MKCL (In chronological order: Latest first)

Sr.No	Name and Address of the Organization	Website of the organization	Place of Posting	Designation and Job Responsibilities	Tools / Platforms / Methodologies / Skills / Competencies	Reporting to (Name and Designation)	From (dd/mm/yyyy)	To (dd/mm/yyyy)	No of Years and Months of Work Experience	Annual Salary (Cost to Company in Rs.)
1	MDCMIT	www.dcsidubai.org	Dubai	Head – Business Development	Windows 2003 / XP MSOffice. Good User	Bharat Agarwal MD	1/08/2005	30/06/2007	1 year 11 months	15.12 lacs pa.
2	Nirav Enterprises		Pune	CEO	Adobe / Acrobat / ABBYY, Data conversion and Quality control checks	Own	15-08-03	30-06-2005	1 year 10 months	12 lacs pa
3	Datapro Infoworld Ltd.	www.dataproinfoworld.com	Pune	GM- Operation All India & International	MSOffice / XP Operations & Channel Network Management	Rajeev Arora - CMD	01-10-1987	09-08-2003	15 years 10 months	7.25 lacs pa
4	Prompt Fire Engineers		Pune / Mum	Sales Officer	Fire fighting Equipments Marketing and Demonstration	Pravin Natoo Managing Partner	1981	1986	5 years	60,000/- pa
									Total Years and Months of Experience	24 years & 7 months

13. Memberships:

Sr. No	Name of the Body	From (dd/mm/yyyy)	To (dd/mm/yyyy)
1	Pune Zilla Patrakar Sangha PRESS Member - Freelance	Jan 1992	Dec 2000

14. Reference(s):

Sr. No	Names and Contact Details of References
1	Mr. Deepak Kamdar Director – Datapro Infoworld Ltd. Cell # + 91 98200-25401
2	Mr. Ravi Kamat – Sales Manager – Abbott. Tel:+91 20 26836695

15. Publication(s) (if any):

Sr. No	Details of Publication
1	Computer Fundamentals – Course ware & Instructors manual Datapro Infoworld Ltd.
2	Wordstar Rel – 4 – Course ware & Instructors manual Datapro Infoworld Ltd.
3	Microsoft Financial Accounting Package – Course ware & manual Datapro Infoworld Ltd.

16. Hobbies, Sports, Cultural Activities, etc:

Sr. No	Hobbies / Sports / Cultural Activities	Details
1	Music	Play instruments - Piano, Mouth Organ, Drums, etc.
2	Sports	Play Cricket, TT, Football, Swimming, etc.
3	Drama & Anchoring	Acting in Marathi drama's, One act play, Orchestra, mimicry, Dancing, etc.

**Maharashtra Knowledge Corporation
Employee Service Details**

Please Note: While filling the details below in point 1, 2 & 3, if there is any overlap please ensure that you mention the event in only one of the places.

1. Workshops, Conferences, Seminars, Trainings:

Sr. No	Name of the Event	From (dd/mm/yyyy)	To (dd/mm/yyyy)	City, State & Country	Name of the organizer	Topic	Certificate Received (if any)
1							
2							
3							

2. Certification(s):

Sr. No	Name of the Certificate	Certifying Body	Certifying Fees paid (Rs.)
1			
2			
3			

3. Foreign Tour(s):

Sr. No	From (dd/mm/yyyy)	To (dd/mm/yyyy)	No. of Days	Countries & Cities visited	Nature of work	Certificate Received (if any)
1	27-07-07	02-08-07	5	Saudi Arabia	Official meeting with KSU delegates	NA
2	28-09-07	02-10-07	3	Saudi Arabia	Official meeting & RfP follow up @ KSU Proposed MKCL Arabia Office inspection	NA
3						

4. Claims Processed (Insurance/ Mediclaim / etc):

Sr. No	Date (dd/mm/yyyy)	Nature of claim(s) processed	Amount (Rs)
1			
2			
3			